

**Martha G. Bronitsky**  
Chapter 13 Standing Trustee  
United States Bankruptcy Court (Oakland Division)

Mail: P.O. Box 5004, Hayward, CA 94540-5004  
Plan Payments: P.O. Box 880077, Chicago, IL 60680-1007

T: (510) 266-5580  
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**Application for Chapter 13 Trustee for Approval for Sale or Refinance of Real or Personal Property**

Effective September 2019

*To be completed and sent back to Trustee:*

Mail: P.O. Box 5004, Hayward, CA 94540-5004

Email: Escrow@oak13.com

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Debtor's Name \_\_\_\_\_ Case No. \_\_\_\_\_

The Debtor requests Trustee approval for:

**Sale**  **Short Sale**  **Refinancing**  **Reverse Mortgage**

Personal Property [Describe] \_\_\_\_\_

Real Property [Address] \_\_\_\_\_

Is the real property the Debtor's primary residence?  Yes  No

Is there a claimed exemption?  Yes  No If yes, how much? \_\_\_\_\_

Will the Debtor complete the case with a 100 percent dividend to creditors from the proceeds or continue making payments for the duration of the plan term? \_\_\_\_\_

Is the Debtor/Spouse related in any way to the buyer, real estate agent, loan agent, or lender?  Yes  No

If not, please describe the relationship. \_\_\_\_\_

If a short sale, has/have the lender(s) given consent? 1<sup>st</sup> DOT  Yes  No / 2<sup>nd</sup> DOT  Yes  No

If a traditional sale, what is the sale price? \_\_\_\_\_ If a refinance, what is the new loan amount? \_\_\_\_\_

Proceeds (if any) to Debtor \_\_\_\_\_

Is the purpose of this request for Debtor to be removed from title, for a refinance by a co-owner? \_\_\_\_\_

Is this property the subject of an inheritance? \_\_\_\_\_

Is this property in probate? \_\_\_\_\_

Is this property included in a divorce decree (marital settlement agreement)? \_\_\_\_\_

Is more than one person on the deed? \_\_\_\_\_

Did property NOT re-vest in Debtor upon confirmation?  Yes  No

**Estimated distribution of sale or refinance proceeds:**

- Chapter 13 Plan/Trustee: \_\_\_\_\_
- Debtor: \_\_\_\_\_
- Costs of sale or refinance: \_\_\_\_\_
- Existing loans or encumbrances: \_\_\_\_\_
- Other: \_\_\_\_\_
- TOTAL \_\_\_\_\_

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**Escrow Information**

Title Co. Name & Address \_\_\_\_\_

Escrow Agent & Phone Number \_\_\_\_\_

Escrow Number \_\_\_\_\_

Scheduled Closing Date \_\_\_\_\_

Other relevant information \_\_\_\_\_

\* The Trustee must obtain a copy of the estimated seller's closing statement(s) and preliminary report; once escrow closes, the certified closing statement must be provided to the Trustee within 5 business days.

\*\* The Trustee will not accept communication from the lender (or its representatives) or real estate agents or brokers.

**Declaration**

I/We, the undersigned, declare UNDER PENALTY OF PERJURY that I/we have provided and read the above information and understand it fully, have not altered this form, and that the information is true and correct to the best my/our knowledge.

Date \_\_\_\_\_ Debtor's signature \_\_\_\_\_

Date \_\_\_\_\_ Joint Debtor's signature \_\_\_\_\_

Date \_\_\_\_\_ Attorney for Debtor(s)' signature \_\_\_\_\_